



**Statement of Qualifications Submittal Form  
for  
Sanitary Sewer Collection System Design – Trenchless Method**

This submittal form will be used to provide information for the unranked service category of **Sanitary Sewer Collection System Design – Trenchless Method**, which includes, but is not limited to the following areas of expertise: land surveying, engineering design, construction specifications, subsurface utility engineering and investigation, trenchless pipe rehabilitation, manhole coating, bypass pumping, flow monitoring, construction inspection, material testing, public relations and construction administration services. Historically, the trenchless method implemented by the City has been CIPP (Cured-In-Place-Pipe).

Firms must perform the majority of the work in this category with in-house staff under direction of a Registered Professional Engineer Licensed in the State of Nevada in order to be qualified as a service provider in this category.

This form must be completed and submitted according to the guidelines set forth in the "Request for Statement of Qualifications". Any manipulation of this form is forbidden and may result in disqualification

**I. Company Information**

Company Name: \_\_\_\_\_

Company Address (office location where work for this service will be performed):

Primary Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## II. Firm Registration

Is your firm currently registered with Nevada Board of Professional Engineers and Land Surveyors?

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## III. Subconsultants

List the types of work relevant to this service category for which you may engage subconsultants. The response is limited to the space provided below.

## IV. Company Overview and Expertise

Response is limited to the space below.

## V. Key Personnel

Identify a project manager and team members for this service category that are anticipated to work on the City of Reno project(s). Provide a brief narrative of their relevant qualifications and experience. You may list up to five (5) additional current key personnel with experience specifically relevant to this service category. The City may re-evaluate firm ranking prior to selection based on any personnel changes to the original SOQ submittal. Responses are limited to the spaces provided below.

Project Manager or Team Leader Name and Title \_\_\_\_\_

Professional License Number/State \_\_\_\_\_

Home Office Location (City, State) \_\_\_\_\_

Length of Employment at this Company \_\_\_\_\_

Qualifications, Experience, and Certifications

1. Employee Name and Title \_\_\_\_\_

Professional License Number/State \_\_\_\_\_

Home Office Location (City/State) \_\_\_\_\_

Length of Employment at this company \_\_\_\_\_

Qualifications, Experience, and Certifications

2. Employee Name and Title \_\_\_\_\_

Professional License Number/State \_\_\_\_\_

Home Office Location (City/State) \_\_\_\_\_

Length of Employment at this company \_\_\_\_\_

Qualifications, Experience, and Certifications

3. Employee Name and Title \_\_\_\_\_

Professional License Number/State \_\_\_\_\_

Home Office Location (City/State) \_\_\_\_\_

Length of Employment at this company \_\_\_\_\_

Qualifications, Experience, and Certifications

4. Employee Name and Title \_\_\_\_\_

Professional License Number/State \_\_\_\_\_

Home Office Location (City/State) \_\_\_\_\_

Length of Employment at this company \_\_\_\_\_

Qualifications, Experience, and Certifications

5. Employee Name and Title \_\_\_\_\_

Professional License Number/State \_\_\_\_\_

Home Office Location (City/State) \_\_\_\_\_

Length of Employment at this company \_\_\_\_\_

Qualifications, Experience, and Certifications

## VI. PROJECT EXAMPLES

List up to five (5) projects completed by your company that are relevant to this service category. Each project listed shall have at least one (1) key employee from Section V of this form who either managed or played a key role in the project. Responses are limited to the spaces provided below

1. Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Start Date \_\_\_\_\_ Your Company's Total Consultant Fee \_\_\_\_\_

Complete Date \_\_\_\_\_ Total Construction Cost \_\_\_\_\_

Client name and contact information (Include phone number and email address)

List trenchless type, design & rehabilitation length (feet), range of diameters (inches), and coating type & number of manholes coated.

Company's current key employee name and role:

\_\_\_\_\_

Project Description: Include project overview, trenchless type and material, manhole coating type and material, bypass pumping rates, unique project challenge, company's role in project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

2. Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Start Date \_\_\_\_\_ Your Company's Total Consultant Fee \_\_\_\_\_

Complete Date \_\_\_\_\_ Total Construction Cost \_\_\_\_\_

Client name and contact information (Include phone number and email address)

List trenchless type, design & rehabilitation length (feet), range of diameters (inches), and coating type & number of manholes coated.

Company's current key employee name and role:

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Project Description: Include project overview, trenchless type and material, manhole coating type and material, bypass pumping rates, unique project challenge, company's role in project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

3. Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Start Date \_\_\_\_\_ Your Company's Total Consultant Fee \_\_\_\_\_

Complete Date \_\_\_\_\_ Total Construction Cost \_\_\_\_\_

Client name and contact information (Include phone number and email address)

List trenchless type, design & rehabilitation length (feet), range of diameters (inches), and coating type & number of manholes coated.

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Project Description: Include project overview, trenchless type and material, manhole coating type and material, bypass pumping rates, unique project challenge, company's role in project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.

4. Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Start Date \_\_\_\_\_ Your Company's Total Consultant Fee \_\_\_\_\_

Complete Date \_\_\_\_\_ Total Construction Cost \_\_\_\_\_

Client name and contact information (Include phone number and email address)

List trenchless type, design & rehabilitation length (feet), range of diameters (inches), and coating type & number of manholes coated.

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5. Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Start Date \_\_\_\_\_ Your Company's Total Consultant Fee \_\_\_\_\_

Complete Date \_\_\_\_\_ Total Construction Cost \_\_\_\_\_

Client name and contact information (Include phone number and email address)

List trenchless type, design & rehabilitation length (feet), range of diameters (inches), and coating type & number of manholes coated.

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Project Description: Include project overview, trenchless type and material, manhole coating type and material, bypass pumping rates, unique project challenge, company's role in project, and list other key personnel currently employed by the company that worked on the project. If subconsultants were utilized, list the company names and describe the nature of their involvement, including what percentage of the consulting fee stated above is comprised of their work.